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The truth is, most of us could use a little help in the organization department. How else to explain the growing popularity of TV shows like How Clean is Your House? and Clean Sweep, and the increasing numbers of professional organizers in the Yellow Pages? Here is what the pros have to say about how to get your work life in order.

YOUR DESK

According to Sherry Borsheim, organizing guru at Simply Productive, your desk is not a storage area; it's a "command centre." That means what you don't need at your fingertips shouldn't be sitting on it.

*Sherry Borsheim, president of [Simply Productive](http://www.simplyproductive.com), helps businesses with their office productivity & efficiency and you'll **find anything you file in 5 seconds or less!** Sherry's team also helps homeowners organize their living spaces so they can get rid of chaos and stress. She is also the author of [Conquer Your Chaos, fast forward to office efficiency.](#)*

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